

WARREN COUNTY COMMISSIONERS MEETING
MONDAY MARCH 21, 2022

Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Craig Greenwood.

Also, In Attendance:

Public: Leo Rumschlag, VS Engineering

Department Head/Elected Official – Lori Heidenreich, Auditor; Judd Barce, County Attorney; Jenny Hobaugh, Highway Office Manager; Rusty Hart, Sheriff; John Kuiper, Zoning Director; Sharon Hutchison, Council/Grant Contractor (teleconference); Randy Haddock, Surveyor; Ethan Foxworthy, Council; Charity Perigo, Deputy Auditor; Jill Wilson, HR Director; Michelle Hetrick, Clerk.


1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. Clay Andrews made a motion to approve the amended agenda with a second from Adam Hanthorne, all voted in favor.
 - b. Clay Andrews made a motion to approve the March 7, 2022 Commissioner Meeting minutes with a second from Craig Greenwood, all voted in favor.
 - c. Clay Andrews made a motion to approve the March 7, 2022 – March 21, 2022 Accounts Payable Claim Dockets with a second from Craig Greenwood, all voted in favor.
 - a. Clay Andrews made a motion to approve the March 18, 2022 payroll with a second from Craig Greenwood, all voted in favor.
 - b. Highway – Hobaugh stated 2021-2 Community Crossing Grant Forest Hills project is starting today and next will be Cemetery Hill Road. The County was awarded the federal grant for Bridge 39. The application was for 80% of the total, \$2,520,000 and we were awarded \$2,165,000. The County portion will be just under \$1,000,000. Hobaugh explained INDOT will advertise, engineering firms will contact us, we will rank and choose a firm. There will be a meeting with INDOT on April 6th to clarify the process. Commissioners scheduled a working meeting for Thursday March 24 @ 3 pm to discuss the grant and prepare for meeting with INDOT April 6th. Hobaugh explained INDOT will take bids and engineering/contractors will work directly for INDOT, Warren County will sign a contract with INDOT. Hobaugh stated she recertified for Warren County EOC which is required for grants.
 - c. HWC GIS Limited Use Agreement – Andrews explained the agreement which will allow HWC to access GIS data. Clay Andrews made a motion to approve the agreement with a second motion from Craig Greenwood, all voted in favor.
 - d. Bridge Inspection Supplemental Agreement – Hobaugh presented a small change in the Bridge Inspection contract. Bridge policy changed in December and adjustments were needed in the contract. Rumschlag explained the slight increase. Clay Andrews made a motion to approve the amended supplemental agreement with a second from Adam Hanthorne. All voted in favor
 - e. Ordinance Establishing the Heavy Equipment Road Use Fund – Craig Greenwood made a motion to approve ordinance for Establishment of Heavy Equipment Fund Ordinance #2022-0321A with a second from Adam Hanthorne, all voted in favor.
4. Old Business:
 - a. EMS 2022 Contract – Tabled until April 4th.
 - b. Courtroom/Courthouse Repairs – Greenwood explained the Commissioners room has a stain that is due to the 3rd floor balcony off the Probation Office. Greenwood cleaned the drain and Johnson's Sewer Service checked to be sure the drain was clear, hopefully this will solve the issue. The northwest probation office has a large crack in the brick that was discovered after the plaster was removed. Contacted Arsee Engineering as well as Heritage Construction concerning the repair of the brick. Greenwood will have more information soon. Plaster work will be started in the Judge and Karen's Office next week. Due to the extra work needed there will be an additional \$20,000 added to the invoice but this will be determined after all work has been complete. Courtroom chairs and Dutch-doors have been installed. Greenwood explained the sidewalk issues that were repaired by Affordable Concrete. There were additional areas that needed to be repaired. The original amount approved was \$3,800 and the total bill is \$4,825.00. Craig Greenwood made a motion to approve the invoice of \$4,825.00 to be paid out of Cumulative Capital Development Fund with a second from Adam Hanthorne, all voted in favor.
 - c. Annex/Extension Building – Greenwood stated Jim Blinn, VSO, toured the Annex and will be using one of the offices. Jill Wilson, HR Director, explained the progress with moving her office to the Annex/Old Extension building. The Highway Department moved 2 fire proof safes from the Litzenger building to the new office for secure HR file storage. Greenwood explained the meeting room will need to be used for 4-H and Axxess PC will use an office at the Annex for County equipment and repair work. Greenwood presented a sign for the building. Greenwood shared a list of items needed for the Annex Building including flag for meetings, table and chairs, phones. Greenwood presented quotes for buying tables and chairs for the meeting room. Discussed using the courthouse tables and chairs. Commissioners decided to wait on the tables and chairs.
 - d. Jail Generator/Battery Backup/Phone System – Hanthorne is working on quotes for generator. Comcast will be in the County March 22nd to have the internet moved. Axxess will be moving the phones over to the fiber for power eliminating power loss issue.
5. Elected Official/Department Head comments:

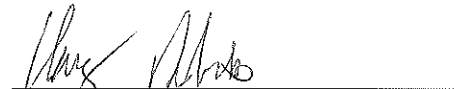
- a. ~~Michelle Hetrick, Clerk – Hetrick explained the Notice of Polling Places. Craig Greenwood made a motion to approve the Notice with a second from Adam Hanthorne. Hetrick stated there will be a testing of the new election machines on March 29 @ 1:30. Hetrick explained the electronic poll books.~~
- b. Rusty Harty, Sheriff – Hart stated 2 of the 2021 vehicles are ready for pickup, the 3rd will be dropped off to be outfitted. To offset the cost, the 2016 and 2017 Tahoe's were traded.
- c. Lori Heidenreich, Treasurer – Heidenreich commented that tax bills will be mailed out on Thursday March 24. Heidenreich and Kira Bailiff, deputy treasurer will be gone on Friday March 25 at the annual SRI seminar.
- d. Craig Greenwood, Commissioner - Greenwood mentioned that the environmental study came back on the Ceres property with no concerns unless we decided to drill down. Commissioners gave the study to Judd Barce to review. New waters coolers were delivered and waiting to be installed in the courthouse. New Extension Office is having sewer issues as the new toilets are part of the issue. Johnson Sewer cleaned out the sewer and this should solve the issue.
- e. Sharon Hutchison, Grant Writer – Hutchison state she is working with Judge Reece working on CASA Grant for salaries.
- f. Clay Andrews, Commissioner – Andrews mentioned the Broadband RFP's have been released and should have information in near future.
- g. Judd Barce, County Attorney – Barce explained a phone call from Rob Lewellen in regards to Buffalo Hill Road, land owners are concerned about being land locked. Rob Lewellen has a survey stating it is a county road and was asked to provided the survey to Judd Barce, however the survey was the same survey already discovered by Ingrid Barce during her research on the road. Judd has offered the research to anyone who would like a copy of it. Commissioners have also spoke with several of the land owners on the subject.

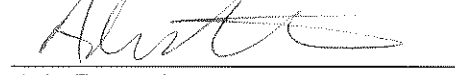
6. Public Comment: No public comments


Next Commissioner meeting April 4, 2022 @ 6:00 p.m.

There being no further business Adam Hanthorne made a motion to adjourn with a second from Craig Greenwood, all voted in favor.

ATTEST: 
Robin Weston-Hubner, Auditor


Clay Andrews, President


Adam Hanthorne, Vice President


David Craig Greenwood